

# Town of Bishop's Falls



## Application for Water Tax Exemption

S. 4.1.1.1 requirement of the *Apartment Water Taxation Policy*

### Notice of Vacancy

Landlord Name(s):

Rental Address:

Date Vacant:

From:

To:

Previous Tenant:

Has the apartment been discontinued permanently: Yes

No

#### **GUIDELINES**

Adjustments shall not be applied for prior fiscal years.

The Town will monitor the property (apartment) for occupancy.

In accordance with the *Apartment Water Taxation Policy*, where the Town learns the apartment is rented through a source other than the owner/landlord, a water tax will be imposed for the entire fiscal year. The landlord/owner shall be responsible to prove, to the satisfaction of the Accounts Receivable Department, that the apartment is not being rented.

I certify that I have read and that I understand the guidelines above and the *Apartment Water Taxation Policy* and that all the information provided in this Notice is a true and accurate representation.

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Date

#### **OFFICE USE ONLY**

Months vacant: \_\_\_\_\_

Approved (A/R Signature): \_\_\_\_\_

Monthly rate: \$\_\_\_\_\_

Date: \_\_\_\_\_

Amount Adjusted: \_\_\_\_\_